

IBTS  
Dr. Parush R. Parushev  
Academic Dean  
Nad Habrovkou 3  
164 00 Praha 6  
CZECH REPUBLIC

## **ACADEMIC YEAR 2009/20010**

Dear Applicant,

Thank you for your interest in postgraduate studies in theology at the International Baptist Theological Seminary.

We strive to offer students a high standard of academic excellence equipping them to serve God in their own context and to be relevant to the needs of the particular country they represent.

It is important to us that each person who comes here to study does so with the full encouragement of their own community, Baptist Union or Convention or their Denominational Leadership if they belong to another Denomination and that it is clear there is an identifiable task for them to undertake in their own country to which they can return.

Enclosed you will find an application package and a description of the Research Degree (MPhil/ PhD, etc.) study programmes we offer. If you have any questions or would like clarification regarding the materials you have received, please contact the Academic Registrar at the address above or by e-mail [Registrar@ibts.eu](mailto:Registrar@ibts.eu)

Yours sincerely,

Dr. Parush R. Parushev

# STUDY OPPORTUNITIES AT IBTS

IBTS offers various opportunities for postgraduate work. You may apply for

- Postgraduate Certificate in Theology Course
- several Master's degree courses (validated by the University of Wales)
- Magister of Theology (within the Czech higher educational system)
- Research degree (MPhil/ PhD, etc.) studies
- short-term research scholarship
- continuing education
- CAT Programme

## POSTGRADUATE STUDIES

IBTS provides higher academic theological training as a support centre for European Baptist seminaries and sister evangelical institutions to send well-prepared students for advanced academic work. The courses are designed to prepare students further for pastoral ministry, mission work, other forms of church vocation, and further study in theology.

### ◆ POSTGRADUATE CERTIFICATE IN THEOLOGY

The course is a Postgraduate Certificate in Theology (PGCTh) and has been specially designed by IBTS, Prague. The University of Wales, a major British University, validates the course as a taught postgraduate course in theology. The course is designed for theology graduates and others who want to engage in postgraduate level study in Theology.

The course is designed for those who wish to pursue their interest in different aspects of Theology beyond undergraduate level to whatever level is appropriate to their abilities and circumstances. It is suitable particularly (but not exclusively) for students who require a secure basis for proceeding to postgraduate research studies (MPhil/PhD). The course aims to build on a person's previous academic experience by deepening their understanding of specific areas of theological study and by bridging the gap between the contrasting demands of undergraduate/ graduate study and postgraduate research.

### ◆ MASTER'S STUDIES

IBTS at this time offers four specialist **Master of Theology (MTh)** courses, validated by the University of Wales, a major federal British University:

- The Master in Theology in Applied Theology
- The Master of Theology in Biblical Studies
- The Master of Theology in Baptist and Anabaptist Studies
- The Master of Theology in Contextual Missiology

IBTS also offers a wide profile full two years Master's programme **Magister in Theology (Mgr.)**, completely satisfying the requirements of the Bologna agreement for mutually recognized educational degrees of the European Union. The course is fully accredited by the Ministry of Education of Czech Republic. The study arrangements are the same as for the Master's degree.

All M-level degree programmes are a solid starting point for working towards highest-level research degrees. For doctoral level studies, they provide an assurance of ground research work, similar to the academic part (field seminar work and comprehensive examinations) of the PhD programmes in

theology for most North American educational institutions. However, a student completing a Master's studies at IBTS will not necessarily be offered immediate access to doctoral studies.

#### ◆ DOCTORAL STUDIES

IBTS offers qualified candidates the possibility to pursue MPhil and PhD research degrees - in appropriate theological disciplines:

The Master of Philosophy/ Philosophy Doctor in Applied Theology  
The Master of Philosophy/ Philosophy Doctor in Biblical Studies  
The Master of Philosophy/ Philosophy Doctor in Baptist and Anabaptist Studies  
The Master of Philosophy/ Philosophy Doctor in Contextual Missiology

The research degree is validated by the University of Wales: upon completion the student receives an internationally recognised degree from the University of Wales. The quality of research work has to meet British standards set by the Quality Assurance Agency of the British Government and, specifically, the standards of the University of Wales. Most students come from Europe, but students from other continents are also very welcome.

Master's and Doctoral students can take part in Baptist Identity and postgraduate seminars as well as in other occasional academic sessions, colloquia and academic conferences on IBTS campus.

### OTHER OPPORTUNITIES

#### ◆ EXCHANGE STUDENTS

Applicants may be admitted each academic year as exchange students, enrolled in a post-graduate degree programme at a partner institution, for a duration of time normally of one or two semesters. Exchange students are expected to pursue a tutor-approved and supervised programme of study which will be accepted by the partner institution.

#### ◆ SHORT-TERM RESEARCH SCHOLARSHIP

Applicants interested in independent study or research may be admitted. Admission is based on a written programme of research which the Seminary approves. Applicants consult with the Pro-Rector. Applicants are free from all course requirements but may audit some sessions or seminars.

#### ◆ CONTINUING EDUCATION

Strategic non-degree programmes are also offered through our Directors' conference and theological assistance ministry. These short-term courses and conferences may be held on or off campus, and are specifically designed for trained or untrained pastors, lay leaders, educators, and Union administrators. Further, through the Directorate, opportunities are available for personal and corporate spiritual renewal and short-term academic study.

#### ◆ CAT PROGRAMME

This is a one year programme which combines English language teaching with a full programme of theological studies equivalent to one year first degree college education. It leads to the Certificate in Applied Theology

(CAT). This is designed for lay people who wish to be more fully equipped for service in their local Churches.

For more detailed information and Application contact Academic Registrar at registrar@IBTS.eu

## **FEES AND EXPENSES**

All fees and expenses are to be paid in advance for a full trimester or through an arrangement for regular payment.

The Seminary must be assured that the student has adequate financial resources, including funds for return transportation to the home country, before final acceptance is given. As part of the application process, students must provide a financial statement that shows personal resources and aid from home churches and/or Baptist Unions.

Basic costs of student life include housing, food, textbooks, seminary fees and required medical insurance. Incidental expenses for transportation, clothing or other items vary according to each student's needs. At the point of the thesis submission and viva voce examination in Prague there is an examination fee, costs of examiners attending the examination, costs in mailing thesis to examiners etc. These costs vary from situation to situation but an average total as at 2007 is €1,500. This cost is fully borne by the student examinee or by your sponsor. For detailed information about fees and expenses see the page about student rates. It is also possible to attend classes as a visiting student, and this rate is also included.

# Course Description for Master of Philosophy and Philosophy Doctor Degree Programmes

These MPhil and PhD courses are offered by the International Baptist Theological Seminary and are awarded by the University of Wales (United Kingdom). The degrees are therefore an internationally recognised degree. The degree programmes are available in the Seminary's four major areas of concentration – in Applied Theology, in Biblical Studies, in Baptist and Anabaptist Studies and in Contextual Missiology. Interdisciplinary studies are encouraged. Residency for the full-time programme will be at the International Baptist Theological Seminary. The courses are available in a full-time and a part-time mode. Completing PGCTh (PostGraduate Certificate in Theology) is normally a prerequisite for admission to IBTS research MPhil and PhD degree studies.

After the Research Proposal has been approved, the normal length of the full-time MPhil course is up to a maximum of three years (but no less than eighteen months) while the part-time course lasts for up to a maximum of five years. The normal length of the full-time PhD course is up to a maximum of five years while the part-time course lasts for up to a maximum of nine years. The part-time course is normally non-residential. The full range of regulations and policies of MPhil/ PhD studies are available through the University of Wales.

Usually applicants apply for PhD studies; before being able to enter doctoral studies most IBTS students have to pass through the MPhil stage. After the submission of a final Research Proposal the student has two to three years to write about a third of his/her research dissertation. This work will be evaluated, and, if the quality is satisfactory, the student will be upgraded to continue his/her research dissertation toward a PhD. Otherwise the research continues on MPhil level.

## Registration and Tuition

The IBTS Registrar keeps you up to date on different developments at IBTS and on your financial status. Please check, whenever you are on IBTS campus, what your financial situation is, clarifying the finances with the Registrar. Some additional information about academic life can be found on the IBTS website. Please contact the IBTS Registrar regularly, updating her on your progress, communicating all information about arrival and departure, arranging your stay and meals, and discussing possible visa questions. If you need a visa, you should apply for it at least 2 months before planned arrival at IBTS.

## Tuition Fees

The published cost for a full time or part time postgraduate/doctoral student Registration and tuition is 600 000,-Kč reduced to 300 000,-Kč after provision of an IBTS initial tuition scholarship of something like 300 000Kč. All other costs for staying on campus etc are the real costs as per normal scale of fees (accommodation, food, visa etc).

- **Invoices** are always raised in Czech crowns. Approximate figures in US Dollars and Euro can be given, but are subject to variation. The crown rate must always be paid.
- **Actual** payments and payment plans can be agreed with students during the Orientation.

- During the first two years a minimum of 150 000,-CZK must be paid towards tuition and registration. Failure to pay this may result in students not being able to proceed in the degree and will certainly result in students having to bear any increased tuition fee costs after year 1.
- **ALL** students of IBTS receive a tuition scholarship of something like 300 000,-Kč against Tuition, research, library and related costs. This is regardless of who they are and what they pay.

## Structure of the Course

MPhil and PhD research degrees are normally undertaken at IBTS through part-time study. Attendance at the Orientation seminars is compulsory for enrolling in the programme. Unlike the usual pattern of doctoral study in the USA and on Continental Europe, there is no compulsory requirement to attend specific classes or seminars apart from PGCTh and unless deemed necessary by student's supervisor. Before submitting the dissertation, research degree students are not required to pass examinations to check on their abilities and the progress of the research in their field of study. It is presupposed that the necessary competence has been pursued and successfully acquired through the student's previous studies, most probably at MTh level. Unless specifically decided otherwise by the Seminary's Academic Committee, an MTh degree or equivalent is considered a prerequisite for pursuing IBTS doctoral degree studies at MPhil or PhD level. Once research has been commenced, the only requirement is regular meetings with the appointed supervisor and reporting the results of the research regularly at research colloquia and e-seminars.

The condition for successful graduation with an MPhil or a PhD is the researching, writing, timely submission and successful oral defence of a dissertation. The depth of the research, the quality of writing and the level of originality of the dissertation's claims are defined by the degree's requirements. The length of an MPhil dissertation is 60 000 words and for a PhD it is 100,000 words. For a PhD it is essential that the thesis should be original in its content and should add to academic knowledge in the field of study.

After the student has been admitted to the programme, the student has to plan to attend the Orientation Programme as the start of the study, together with other postgraduate students. The Orientation Programme normally takes place during the first 2 ½ weeks of September. Here the student will have the opportunity to become acquainted with IBTS' educational and community philosophy, meet students and lecturers, and connect with your supervisor, library, etc.

The normal progress of studies for a part-time student should look as follows (IBTS usually offers part-time research training (MPhil/PhD), and scholarship is only available for part-time studies. Full-time students need to look at the given structure as a more condensed programme as they have to finish the same work in half of the time.)

Meeting	Mode	Month	Work to submit
1	Formal beginning	September	Orientation weeks
2	Seminar meeting	February	Draft Proposal (form, content and process of submission of research proposals are outlined in IBTS "Research Guidelines for MPhil/PhD")
3	(e-) mail	May	Submission of final Proposal

4	e-seminar	October	Progress Report 1 (Research Seminar Presentation Guidelines for e-seminar and oral Progress Reports are outlined in “Research Guidelines for MPhil/PhD”)
5	Seminar meeting at IBTS	February	Research Seminar presentation 2
6	e-seminar	June	Progress Report 3 (On the basis of at least 20.000 written words of student’s dissertation)
7	e-seminar	October	Progress Report 4
8	Seminar meeting at IBTS	February	Research Seminar presentation 5
9	e-seminar	June	Progress Report 6 (On the basis of at least 40.000 written words of student’s dissertation)
Evaluation and upgrade process from MPhil to PhD			
10	e-seminar	October	Progress Report 7
11	Seminar meeting at IBTS	February	Research Seminar presentation 8
12	e-seminar	June	Progress Report 9
Seminars continue till the submission of finalised PhD dissertation.			
A dissertation defence seminar has to be agreed upon.			
After successful evaluation, the PhD will be granted by the University of Wales. Graduation will take place at IBTS. The student is also welcome to participate in the graduation ceremony of the University of Wales.			

The course is intended to encourage students to develop their own independent study skills in researching material, producing seminar contributions, written papers and a dissertation. Students will be required to produce papers for seminars and to discuss their contributions with their peers. Bibliographical support will be provided, and tutors will give guidance before and after the production of oral and written work.

Full course description and details of the programme delivery will be available to the admitted students in the Research Students’ Handbook currently in the process of revision.

**Application** to the programme is open to students who have a relevant degree and a good knowledge of English. An applicant’s English language competency will be assessed by submitting an essay (see application form) and by submitting a proof of achieving the Advanced Cambridge Certificate or an official Test of English as a Foreign Language (TOEFL) score either 550 or 270 according to the scaled used. There is a nonrefundable application processing fee of 5000,- Kč.

#### **COURSE LEADER**

The Revd Doc Parush R. Parushev BS/MS, MDiv, PhD (Scs), PhD (Th)

#### **Primary Supervisors and Research tutors:**

The Revd Keith G. Jones BA (Theol), MA, MCMi, PhD (cand)

The Revd J. Andrew Kirk BD, AKC, BA, MPhil

The Revd Doc Ivana Noble BD, Mgr, PhD, CES

The Revd Doc Parush R. Parushev BS/MS, MDiv, PhD (Scs), PhD (Th)

The Revd Peter F. Penner MDiv, MTh, DTh

The Revd Ian M Randall MA, MPhil, PhD

**IBTS Research Professors and Research Lecturers**

Professor Graham W Ashworth CBE, DL, BArch, MC.D

Professor J H Y Briggs MA FRHistS

Rollin G. Grams BA, MTS, PhD

David Robin Goodbourn BA, DEd, MEd, PhD

The Revd Prof Nancey Murphy BA, PhD, ThD

The Revd Derek Boyd Murray MA, BD, PGD, PhD

The Revd Prof Glen H Stassen BA, BD, PhD

Hannes Wiher MD, PhD, MA,

**Specialist and local Supervisors:**

The Revd Canon Herman Beseah Browne BA, BD, PhD

The Revd David M. Brown BA, MDiv, ThM, PhD

The Revd Wesley H Brown BS, MDiv, PhD

Pamela Robinson Durso BA, MDiv, PhD

The Revd Robert Ernest Fulop BS, BD, PhD

The Revd Theodore J. Koontz BA, MDiv, AM, PhD

Danut Manastireanu BA, BA, MA, PhD

Einike Pilli BA, MA-Ed, PhD

The Revd Toivo Pilli BA, ThM, PhD

The Revd James G M Purves LLB (Hons), BD (Hons), PhD

Valerie Remple BA, MA, MA, PhD

The Revd Sergei Sannikov MS, DipS, DMin

Walter William Sawatsky BA, MA, PhD

The Revd Robin L Routledge BA, MA, PhD

The Revd Matthew Thomas BA, MDiv, MA, PhD

The Revd Stuart Murray Williams LLB, PGD, PhD

Professor Haddon Willmer BA, MA, PhD

All **inquiries and applications** should be directed to:

IBTS

Academic Registrar

Nad Habrovkou 3

164 00 Praha 6 CZECH REPUBLIC

E-mail address: [Registrar@ibts.eu](mailto:Registrar@ibts.eu)

# APPLICATION INSTRUCTION

## **Application fee: 5 000,-CZK**

This fee is a processing fee for all full applications. If you are successful in securing a place on a course at IBTS the fee will be set against tuition fees. If you are not successful the fee will not be returned.

Enclosed are the documents required for application and information about our academic programmes. All application documents listed below must be completely filled out and received by us by 1 April, if you wish to begin your studies in September. This is to enable Visa procedures to be put in place.

### ◆ **THE APPLICATION FOR ADMISSION**

- **THE HEALTH EXAMINATION REPORT** (TO BE COMPLETED BY FULL TIME STUDENTS ONLY)  
This form should be completed by an examining physician and mailed by the physician directly to the Academic Registrar at IBTS.

- **THE HOUSING APPLICATION FORM** (TO BE COMPLETED BY FULL TIME STUDENTS ONLY)

- **THREE REFERENCE LETTERS**

Completed by an officer of your Baptist Union or a leader of your denomination if you are not a Baptist, the pastor of your local church and one of your academic teachers. Please have all persons mail the reference letters to the Academic Registrar at IBTS.

- **OFFICIAL TRANSCRIPTS**

Of all previous academic work, including post-secondary school, university and seminary studies. These should be mailed to the Academic Registrar at IBTS **by the institution issuing the transcript**. If your programme of studies is in progress, a transcript should be sent at this time and a final transcript sent following the completion of the programme.

- **A 10- PAGE, TYPED RESEARCH PAPER** (DOES NOT APPLY FOR PHD STUDENTS)

The research paper is part of the application and is evaluated by the Admissions Committee to help determine research ability and English proficiency. The paper may be a research project completed as part of the applicant's previous studies at another theological institution. The paper should be the work solely of the applicant, including the translation, without help from other people.

- **EVIDENCE OF ENGLISH COMPETENCE**

ALL applicants except native English speakers must provide evidence of their English competence: 1) submit proof of the achieved Advanced Cambridge Certificate or, 2) submit the IELTS results or, 3)

have an official Test of English as a Foreign Language (TOEFL) score sent to us directly by the TOEFL organisation. (For your reference, the **Seminary's code number is 9574** for the TOEFL exam.) Information regarding this test may be obtained by writing: TOEFL, P.O. Box 1203, 6801 BE Arnhem, The Netherlands. Non-native English speaking students who have completed their prior theological or other studies at an English speaking institution may be exempted from the English language test score requirement.

**THE REQUIRED TOEFL SCORE IS EITHER 550 OR 270 ACCORDING TO THE SCALES USED.**

*It will take several months from the time you first write to the TOEFL organisation until you (and we) receive your test score. Provisional admission may be possible for those not completing this examination on time if the written work submitted with this application demonstrates a high standard of the applicant's English.*

**Please send all application documents to:**

IBTS  
Academic Registrar  
Nad Habrovkou 3  
164 00 Praha 6  
CZECH REPUBLIC

**Attention:** APPLICATIONS CAN NOT BE FINALLY PROCESSED UNTIL THE ACADEMIC REGISTRAR RECEIVES ALL THE FORMS, RECOMMENDATIONS AND ENGLISH SCORE.

## APPLICATION FOR ADMISSION

Please use a typewriter if possible; otherwise print clearly in block letters. If questions do not pertain to your situation, please write "N/A" (not applicable) in the space provided.

### Personal Information

Surname:	First name:
Address:	
Telephone:	Fax:
E-mail:	
Date of birth:	Gender:
Place of Birth:	
Present Citizenship:	Occupation:
Place of Employment:	For how long?
Driving Licence : Yes <input type="checkbox"/> No <input type="checkbox"/>	Country of Issue:
Spouse's Complete Name:	
Spouse's Citizenship:	
Spouse's Occupation:	
Spouse's Date of birth:	Date of Marriage:

### Information about Children

Name(s)	Female/Male	Date of birth

### Church Information

Church Name:	
Street:	Number:
City/Town:	Postal Code:
Country:	Pastor's Name:
Does your Union/Convention/Denomination have a partner Union/Convention/Mission Agency?	
Which is it?	

## Degree Information

<p>I am applying for the following programme:</p> <p><input type="checkbox"/> Master of Philosophy (MPhil) <input type="checkbox"/> Master of Philosophy/ Philosophy Doctor ( MPhil/ PhD) in Applied Theology.</p> <p>I have chosen the following major area of research (describe briefly)</p>
<p><input type="checkbox"/> Master of Philosophy (MPhil) <input type="checkbox"/> Master of Philosophy/ Philosophy Doctor ( MPhil/ PhD) in Biblical Studies.</p> <p>I have chosen the following major area of research (describe briefly):</p>
<p><input type="checkbox"/> Master of Philosophy (MPhil) <input type="checkbox"/> Master of Philosophy/ Philosophy Doctor ( MPhil/ PhD) in Baptist and Anabaptist Studies.</p> <p>I have chosen the following major area of research (describe briefly)</p>
<p><input type="checkbox"/> Master of Philosophy (MPhil) <input type="checkbox"/> Master of Philosophy/ Philosophy Doctor ( MPhil/ PhD) in Contextual Missiology.</p> <p>I have chosen the following major area of research (describe briefly)</p>
<p>I wish to study <input type="checkbox"/> Residentially/Full Time <input type="checkbox"/> Non-residentially/Part Time</p>

If applying as a Doctoral Student, please briefly describe your intended research project.

**Educational History**

Have you previously applied to IBTS? Yes  No

If yes, when?

Have you done any **THEOLOGICAL STUDIES** at another institution? Yes  No

If yes, please provide the following information:

Name and Location of Institution (No Abbreviations)	Degree/Date	Subject(s)	Years of Study From - to

Please list any other academic institution (post-secondary level) that you have attended.

Name and Location of Institution (No Abbreviations)	Degree/Date	Subject(s)	Years of Study From - to

Please request official transcripts from all post-secondary academic institutions where you have studied and have the transcripts or certificates sent to the Academic Registrar at IBTS at the address indicated in this packet. The academic transcripts must show the courses taken, the grade earned in each course, an explanation of the grading system, and the number of credit hours for each course, where this is the system followed.

### Languages Studied

Language	Name of institution where studied	How long ?
Greek		
Hebrew		

List other languages you speak or have studied:

Language	

### Financial Support

How much are *you* able to provide for your support at International Baptist Theological Seminary?

US \$ per month:	EURO per month:
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How much is *your church* willing to provide to support you at International Baptist Theological Seminary?

US \$ per month:	EURO per month:
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How much are *your friends and others* willing to provide for your support at International Baptist Theological Seminary?

US \$ per month:	EURO per month:
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Other relevant information:

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### Information on References

Enclosed with these application documents are three "Letters of Reference" that you are to give to the three individuals specified in the *Application Instructions*. Please list below the three persons you have asked to complete the reference forms.

**The forms should be sent directly by those persons to the Academic Registrar at IBTS.**

	Name	Position/Title	Address
Union Officer (Denomination Leader)			
Church Pastor:			
Teacher:			

### **Information required for Visa Application/Invitation Letter**

Passport number:	Date of Issue:
Issuing Country:	Date of Expiry:

### **Emergency Information**

Person to notify in emergency:	
Relationship to you:	
Address:	
Telephone:	Fax:

### **Personal Statements**

**Please comment on the formative influences and events in your life, including conversion, which led you into Christian service and relate your experience in Christian service.**

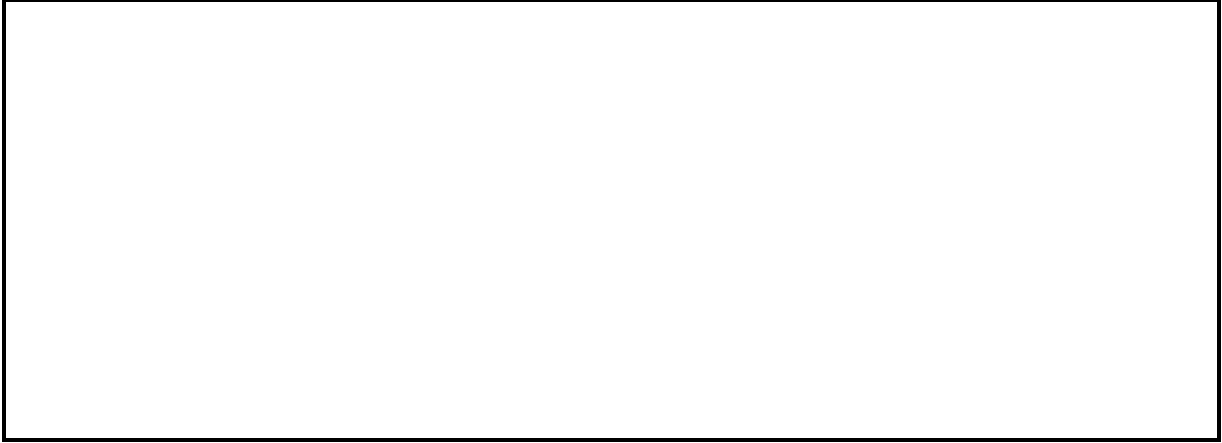
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**Are you intending to return to service in your own country after study at IBTS? If not, what are your intentions? (Please note that IBTS is concerned to train primarily those who wish to serve in Europe and the Middle East.)**

**If your preference is for residential study please explain why you feel that this would be more advantageous for you. (Please note that it is possible that those who apply for full-time residential study may be offered a part-time non-residential course).**

**What are your strengths?**

**What are your weaknesses?**

A large, empty rectangular box with a black border, intended for the user to write their answer to the question above.

## Certification

I understand that I have to take financial responsibility for my visa, tuition, health insurance and travel costs.

I understand that if I do not return to my own country after my time at IBTS, I am likely to be requested to pay the initial tuition scholarship money back. I understand that the same may apply if I fail to complete my studies at IBTS.

I agree to abide by the standards of conduct appropriate to my Christian calling and IBTS community.

I certify that all the information provided with this application is true and voluntarily given, and I give my permission for this information to be used by the International Baptist Theological Seminary for the purpose of considering admission, academic information and record keeping.

Signature:	Date:
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### All the required documents have to be sent to:

IBTS  
Academic Registrar  
Nad Habrovkou 3  
164 00 Praha 6  
CZECH REPUBLIC

**NOTE: THIS APPLICATION IS NOT COMPLETE UNTIL THE ACADEMIC REGISTRAR HAS RECEIVED ALL THE NECESSARY INFORMATION. NO ADMISSION DECISION WILL BE MADE WITHOUT ALL THE NECESSARY INFORMATION.**

## LETTER OF REFERENCE

Name of Applicant:

The above named person has made application for admission to IBTS and has requested that you serve as a reference. When completing this form, please use a typewriter if possible; otherwise, print clearly **in English**. Upon completion, please mail the form directly to: **IBTS, Academic Registrar, Nad Habrovkou 3, 164 00 Prague 6, Czech Republic**. IBTS appreciates your willingness to evaluate **confidentially** this applicant. This reference is confidential and will not be seen by anyone other than the Admissions Committee.

**How long and in what capacity have you known the applicant?**

**Are you completing this reference as the applicant's:**

- pastor  
 officer of Baptist union/Denomination Leader  
 teacher

**Please rate the applicant in comparison with others of similar age and position:**

	Superior	Excellent	Above Average	Average	Below Average	No basis for judgement
Ability in oral expression						
Ability in written expression						
Intellectual competence						
Commitment to Christ and the church						
Sense of purpose						
Perseverance in achieving goals						
Emotional maturity						
Self-discipline and initiative						
Imagination and probable creativity						
Effectiveness in working with others						
Social sensitivity						
Past performance as a leader						
Potential as a leader						
Integrity/character						

*On the reverse side of this form, the Seminary would appreciate a statement from you concerning the applicant. Please evaluate the applicant's reasons for undertaking theological study, ability for critical thinking, personal character, and potential for the ministry. Frank statements are desired regarding the applicant's strengths and limitations and their probable effect on success in vocation and academic pursuits.*

Signature and Title:

Date:

Printed Name and Address:

1. Please evaluate the Applicant's reasons for undertaking theological study as well as his/her ability for critical thinking and coping with the academic requirements in general.

2. Please assess the applicant's strengths and limitations and their probable effect on success in his/her vocation and academic pursuits.

3. Please evaluate the applicant's personal character and his/her potential for ministry.

4. Please describe the applicant's probable role in ministry after completion of his/her studies and your (you individually or your organisation's / church's) ministerial commitment to this student.

(Please continue on additional sheet if necessary)

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Signature and Title:

Date:

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1. Please evaluate the Applicant's reasons for undertaking theological study as well as his/her ability for critical thinking and coping with the academic requirements in general.

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Ability in written expression						
Intellectual competence						
Commitment to Christ and the church						
Sense of purpose						
Perseverance in achieving goals						
Emotional maturity						
Self-discipline and initiative						
Imagination and probable creativity						
Effectiveness in working with others						
Social sensitivity						
Past performance as a leader						
Potential as a leader						
Integrity/character						

*On the reverse side of this form, the Seminary would appreciate a statement from you concerning the applicant. Please evaluate the applicant's reasons for undertaking theological study, ability for critical thinking, personal character, and potential for the ministry. Frank statements are desired regarding the applicant's strengths and limitations and their probable effect on success in vocation and academic pursuits.*

Signature and Title:

Date:

Printed Name and Address:

1. Please evaluate the Applicant's reasons for undertaking theological study as well as his/her ability for critical thinking and coping with the academic requirements in general.

2. Please assess the applicant's strengths and limitations and their probable effect on success in his/her vocation and academic pursuits.

3. Please evaluate the applicant's personal character and his/her potential for ministry.

5. Please describe the applicant's probable role in ministry after completion of his/her studies and your (you individually or your organisation's / church's) ministerial commitment to this student.

(Please continue on additional sheet if necessary)

# HOUSING APPLICATION

(To be completed by full time students only)

Please complete the applicable portions of this form and return it with your *Application for Admission*, even if you do not intend to apply for seminary housing.

<input type="checkbox"/> I/we wish to apply for seminary housing.
<input type="checkbox"/> I/we do not intend to apply for seminary housing.

Signature:	Date:
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If you **are** applying for seminary housing, please complete the remainder of this form, which will be used to co-ordinate living arrangements for you. Even if your spouse is also making application as a student to the seminary, fill out only **one form per family**.

**Please list spouse and any children who will accompany you to IBTS:**

Name(s)	Female/Male	Date of birth

**NOTE:** If you change your housing request or decide to decline housing, please notify the seminary immediately, in order that we may plan accordingly.

Applicant's name:
Address:

# HEALTH EXAMINATION REPORT

(To be completed by full-time students only)

Applicant's Full Name:
------------------------

Please have your doctor answer the following questions, based on a current physical examination. The form must be mailed directly by the doctor to: Academic Registrar, IBTS, Nad Habrovkou 3, 164 00 Prague 6, Czech Republic. **IMPORTANT: Parts A and B of this form are to be filled out by the applicant. In order to be valid, Part C of this form must be completed and signed by an examining doctor.**

## To the Doctor:

Please ensure this form is completed as fully as possible and sign and stamp the form at the end. If you are aware of any other medical information not included on this form which may be important, please include it below. Use the reverse side of this form if necessary.

**NOTE:** IF AN APPLICANT IS MARRIED THEN A FORM MUST ALSO BE COMPLETED FOR THE SPOUSE AND FOR ANY CHILDREN AS PART OF THE APPLICATION PROCEDURE.

FAILURE TO DISCLOSE ANY RELEVANT INFORMATION MAY RESULT IN IBTS BEING UNABLE TO PROVIDE HEALTH INSURANCE FOR THE STUDENT / FAMILY OF THE STUDENT AND DISMISSAL FROM THE SEMINARY.

# MEDICAL FORM

This part to be completed by the Applicant (sections A and B)

## A

Surname:		First name:	
Former name:			
Address:			
Post Code:		Telephone:	
Date of birth:		Gender:	
Place of Birth:			
Marriage status:		Number of children:	
Temporary accommodation:			
Post Code:		Telephone:	
Previous educational institutions : student, school [address]			
Employed as a			
Name of		Occupation	Marriage status:
<b>Father</b>			
<b>Mother</b>			
Do they live together?			

## B

	Father	Mother	Brother	Sister
Age:				
Healthy				

Indicate which, if any, of your close family members has suffered from the following.

	MOTHER	FATHER	SISTER	BROTHER
high blood pressure	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
heart problems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
diabetes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Epilepsy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
digestive problems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
spine, neural problems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cancer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Arthritis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Eczema	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Allergies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Obesity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
alcoholism/ drug addict	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Please answer yes or no to these questions:**

Y/N	
	Is your physical activity restricted?
	Have you any disease or condition for which continuing medication or treatment is required?
	Are you postponing any medical treatment?
	Do you have an allergy, known sensitivity or intolerance?
	Do you have any communicable disease?
	Has treatment been received or recommended for nervous, psychiatric, or emotional problems?
	Do you require special assistance because of a physical disability?
	Are there health factors that would make it difficult for you to carry a full program of studies while at the seminary?
	Are you or your spouse pregnant?
	Does anybody in your family (wife, children) have any disease or condition for which continuing medication or treatment is required?

### C

*This section to be completed in conjunction with a Medical Practitioner. Please circle relevant items and state when the illness occurred:*

**Student / spouse has had these illnesses:**

**Infectious diseases:**

<input type="checkbox"/> scarlet fever	<input type="checkbox"/> measles	<input type="checkbox"/> chicken-pox	<input type="checkbox"/> whooping cough
<input type="checkbox"/> hepatitis	<input type="checkbox"/> TBC	<input type="checkbox"/> mononucleosis	
other:			

**Respiratory organs:**

<input type="checkbox"/> respiratory organs catarrhs	<input type="checkbox"/> angina	<input type="checkbox"/> asthma
<input type="checkbox"/> frequent sinus infection	<input type="checkbox"/> frequent lungs infection	
<input type="checkbox"/> frequent windpipe infection	<input type="checkbox"/> TBC	<input type="checkbox"/> hay fever
other:		

**Heart, blood-vessel and blood:**

<input type="checkbox"/> congenital heart defect	<input type="checkbox"/> anaemia	<input type="checkbox"/> rheumatic fever	<input type="checkbox"/> high blood pressure
other:			

**Digestive organs:**

<input type="checkbox"/> frequent digestive problems	<input type="checkbox"/> frequent diarrhoea	<input type="checkbox"/> ulceration
<input type="checkbox"/> liver problems	<input type="checkbox"/> gallbladder problems	<input type="checkbox"/> pancreatic gland problems
other:		

**Urinary organs:**

<input type="checkbox"/> cystitis	<input type="checkbox"/> kidneys	<input type="checkbox"/> inflammation
other:		

**Neural system:**

<input type="checkbox"/> injuries – brain	<input type="checkbox"/> unconscious states	<input type="checkbox"/> cramps
<input type="checkbox"/> spinal cord and neural inflammation	cured at neural department for:	

**Endocrine:**

<input type="checkbox"/> diabetes	<input type="checkbox"/> obesity	other:
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**Optical:**

<input type="checkbox"/> dim sight	<input type="checkbox"/> wearing glasses	other:
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**Auricular:**

<input type="checkbox"/> hearing restriction	<input type="checkbox"/> frequent otitis	<input type="checkbox"/> tympanum perforation	<input type="checkbox"/> balance problems
other:			

**Skin problems:**

<input type="checkbox"/> psoriasis	<input type="checkbox"/> nettle-rash	<input type="checkbox"/> frequent eczema	<input type="checkbox"/> skin mould
other:			

**Allergies to**

reaction to medicine, other agents:
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**Venereal:**

which diseases:
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**Gynaecology:**

<input type="checkbox"/> period disorders	<input type="checkbox"/> flux	other:
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***SPECIAL WARNING NOTE:***

***CURRENT RESTRICTIONS ON HEALTH INSURANCE FOR FOREIGNERS IN THE CZECH REPUBLIC MAKE IT VERY DIFFICULT FOR ADEQUATE HEALTH INSURANCE COVER TO BE PROVIDED FOR PREGNANCY AND FOR POST-NATAL CARE. IBTS CANNOT CURRENTLY ACCEPT FOREIGN NATIONAL STUDENTS OR SPOUSES OF STUDENTS SEEKING TO BECOME PREGNANT DURING THE PERIOD OF STUDY***

**Mental difficulties:**

<input type="checkbox"/> alcoholism	<input type="checkbox"/> drug addiction	
Other psychiatric problems:		
<input type="checkbox"/> have you ever been treated	<input type="checkbox"/> had record at psychiatric department	<input type="checkbox"/> medical institution

**Skeleton and thaws:**

<input type="checkbox"/> knuckle inflammation	<input type="checkbox"/> marrow inflammation	<input type="checkbox"/> arthritis
<input type="checkbox"/> spinal column	<input type="checkbox"/> deformation	<input type="checkbox"/> backache
other:		

**Fractures:**

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**Other injuries:**

--

**Surgery:**

--

**Serum application:**

--

**Cancer:**

--

**Other than the above mentioned diseases:**

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**Vaccination:**

<input type="checkbox"/> tetanus [last vaccination] when
other:

Weight:      kg	Height:      cm	
<input type="checkbox"/> non- smoker	<input type="checkbox"/> smoker	How many per day

Date:	Student signature:
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**CERTIFICATION TO BE COMPLETED BY A QUALIFIED MEDICAL PRACTITIONER AND SIGNED AND STAMPED**

I have examined the Student / spouse  and confirm that the student/ spouse is in sufficient good health to proceed to study at IBTS, Prague and should be able to qualify for normal health insurance without restriction **OR** the Student is sufficiently fit to study at IBTS Prague, but subject to the following health restrictions (please list):

Signature of doctor:

Name of doctor:	
Qualifications:	
Address:	
Official stamp:	

# **SCHOLARSHIP/STUDENT WORK INFORMATION**

(Applies to full-time students only)

By Czech law, foreign students are not permitted to be employed off-campus and you should take this fact into consideration when planning for the cost of living in the Czech Republic.

Basic annual costs of student life, for those living on the IBTS Campus, include seminary housing, food, textbooks, Course fees, and required medical insurance. Other living expenses for clothing, transportation and other personal items vary according to your needs.

Course fees must be paid for each academic year at the beginning of that academic year unless some other arrangements for payment have been made. Prospective students not able to pay all of their expenses at IBTS may apply for financial aid through the scholarship / student work programme, but should understand that approval is not automatic. As part of the application process, students must provide a financial statement, which shows personal resources and aid from home churches, and/or Baptist unions or other denominations. Students are NOT permitted to solicit Seminary guests or personnel for financial support.

Those students who apply for and are granted scholarship funds are required to perform ten hours of campus work per week during academic semesters (in order for them to be able to concentrate as fully as possible on their studies). Each student worker will have a written job description, which is signed by both the student worker and the Student Work Supervisor. The assigned jobs cannot be left undone. Any student who fails at an agreed-upon student work assignment will lose his/her financial aid from the date the work is stopped. The details of the student work scholarship grant are spelled out in detail in the appropriate document that will be given by the Academic Dean or the Director of Finance and Administration when students begin at IBTS.

During non-academic periods, especially the summer months, availability of student jobs is limited and may not produce as much funding as students desire. Every effort is made to allocate some of the limited work hours to those students who have been granted permission to remain in campus housing during the holidays.

# INFORMATION ON VISA PROCEDURE

## FULL TIME STUDENTS:

According to the new law issued in the Czech Republic, all foreign students (apart from EU citizens) should apply for a visa at the Czech Embassy/Consulate in their native country. Students should apply for a long-term visa that is usually for a maximum period of one year.

### When applying from most countries you will need the following documents:

- Valid international passport. The passport must be valid for a longer period than the visa (i.e. 6 months beyond the expiry date of the visa). **IBTS is not responsible for costs involved in the issuing of a new passport if the above procedure is not followed.**
- Criminal history record :  
from the Czech Republic. It is possible to obtain this at a Czech Embassy/Consulate
- from your home country translated into Czech – Please remember that the translation must be notarised and done by a professional translator. Be sure to follow the correct legal procedure in your country:

*Remember that **the translation of the criminal record must usually include an apostille or super legalisation. For more information contact the Czech Embassy.***

- Three-passport size photos for each person (e.g. student, spouse, all children)
- Full – time students must take out health insurance before they arrive which is valid in the Czech Republic. It must cover the whole period of their studies.
- Marriage certificate translated into Czech, if applicable
- Birth certificates for all the family members ( student, spouse and children)

### Documents provided by IBTS:

- Confirmation that the student has been accepted to the Magister Programme
- Confirmation that the student has been accepted as a full time IBTS student and during the studies will stay on the IBTS campus
- IBTS business record

The Czech Embassy/Consulate will charge a certain fee for the entire visa procedure.

**NOTE: Please keep in mind that the requirements for a visa might vary from one country to another. We strongly advise you to first consult the Czech Embassy in your country about the requirements before beginning the process of applying. This process needs to be started well in advance of your coming to the Czech Republic.**

*We would like to be kept informed of the progress being made with regard to the visa application.*

If you would need any additional information or help when applying for visa, please contact the Administrator at [donat@ibts.eu](mailto:donat@ibts.eu)

## INFORMATION REGARDING OFFICIAL INVITATION FOR A SHORT-TERM VISIT TO THE CZECH REPUBLIC

As a part-time foreign student you will need an official invitation letter to enter the Czech Republic, provided by IBTS. To be able to provide you with this document we need some personal information from you as follows below.

Those students who have to apply for a short-term visa to enter the Czech Republic must go to the Czech Embassy/Consulate in their own country and hand over the official IBTS and Foreign Police invitation documents. Both of these documents will be provided by IBTS beforehand.

**NOTE: Please keep in mind that the requirements for a visa might vary from one country to another. We strongly advise you to first consult the Czech Embassy in your country about the requirements before beginning the process of applying. This process requires to be started in advance of your coming to the Czech Republic.**

### **PERSONAL INFORMATION:**

Formal name (as entered in your passport):

First name

Date of birth (day, month, year)

Citizenship

Permanent address

Mailing address

Country code

Passport no

Date of expiry of your passport

Telephone/Fax no

E-mail

**Please remember that you must have a valid international passport, which must be valid for a longer period than the visa period (i.e. 6 months beyond the expiry date of the visa).**

**Please keep in mind that we must be informed immediately if there are any changes in your personal details, such as name, passport no., address, etc. If you do not provide the above information on time, IBTS will not be responsible for any costs involved in the issuing of a new invitation letter.**

Part – time students must take out health insurance before they arrive, which is valid in the Czech Republic. It must cover the full period of their stay.

If you would need any additional information or help on obtaining an official invitation letter please contact our Administrator: [donat@ibts.eu](mailto:donat@ibts.eu)

**RESEARCH DEGREE IN THEOLOGY STUDENT  
RATES  
(RESIDENTIAL STUDY)**

*Academic Year 2009/2010*

**BOARDING:** (per day)

Half Board Rate: 500,-Kč

Full Board Rate: 640,-Kč

**TUITION for the MPhil/PhD Programme is:** 300 000,-Kč

Additional supervision and Individual tutorial sessions per hour rate: 550,-Kč

**The Seminary reserves the right to adjust these rates as necessary.**

## SPONSORSHIP FORM

Please complete the following for \_\_\_\_\_ (student's name).

Sponsor's Name and Address:

Sponsor's name:	
Street and number:	
Postal code and city:	
Country:	
Telephone/e-mail:	

Name of Your Organisation/Ministry: \_\_\_\_\_

Please describe this student's probable role in ministry after completion of her/his studies:

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Please describe your (you individually or your organisation's/church's) ministerial commitment to this student:

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Date:	Signature:
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Please Return to:

IBTS  
Academic Registrar  
Nad Habrovkou 3  
164 00 Prague 6  
CZECH REPUBLIC