



## **Guidance for peer reviewers of articles for publication in *Journal of European Baptist Studies***

### **General**

We are grateful to you for giving your time and expertise to review articles for the *Journal of European Baptist Studies*. At IBTS Centre we are committed to maintaining a high academic standard and your contribution to our journal is a vital component of this ongoing process. Please note that, at present, we employ a single blind peer review process: the author will receive your feedback comments but not be informed of your identity. On some occasions a second review may be obtained. All comments are mediated by the Editor (Dr Toivo Pilli).

### **Timing**

We would appreciate it if you could complete the review form and return it to us within *two weeks*. If you are unable to do this on this occasion, please let us know as soon as possible, so that we can approach another reviewer.

### **Guidelines for Reviewing**

- Be focused: Structure your comments under the headings on the Peer Review form; focus on the content rather than giving detailed comments on spelling/grammar (but do comment on grammatical errors that obscure the clarity of meaning).
- Be honest: If you consider the article unsuitable for publication, say so and provide explanatory comments on the feedback form.
- Be constructive: Criticism is always more beneficial when it comes with clear suggestions for improvement.
- Be considerate: Don't let your anonymity tempt you into being derogatory; never include anything that you wouldn't be prepared to discuss with the author face-to-face.
- Be thorough: Read the article several times if possible: first do a 'skim read' to gain initial impressions before reading again thoroughly to make notes for more detailed feedback.

In addition, you might find this article helpful: <https://authorservices.wiley.com/Reviewers/journal-reviewers/how-to-perform-a-peer-review/index.html>

If you need any further information, please contact the Editor: [pilli@ibts.eu](mailto:pilli@ibts.eu)